

## SUPERVISOR FORM

Please use this form to register or deregister a supervisor for user management within myKOMBIVERKEHR at [www.kombiverkehr.com](http://www.kombiverkehr.com). It is a basic requirement for use of the online booking system that the supervisor is authorised. Once the supervisor has been created on Kombiverkehr's IT system, the supervisor is given access to the user management function and can then allocate rights and permissions for other staff of the relevant company location

A supervisor can only be registered or deregistered with the signature of the management or an authorised representative. Please note that the supervisor must be assigned to the company location with the relevant UIRR customer number at which he works. To create additional supervisors, please use a new form.

### PLEASE COMPLETE ALL FIELDS LEGIBLY AND IN FULL:

Name of forwarder (head office or branch): \_\_\_\_\_

Street/postcode/town: \_\_\_\_\_

Country: \_\_\_\_\_

UIRR customer number (for the head office or branch): \_\_\_\_\_

WE WISH TO AUTHORISE THE FOLLOWING PERSON AS SUPERVISOR  
FOR THE ABOVE COMPANY LOCATION:

WE WISH TO DEREGISTER THE FOLLOWING PERSON AS SUPERVISOR  
FOR THE ABOVE COMPANY LOCATION:

Forename, surname: \_\_\_\_\_

Phone: \_\_\_\_\_

email\*: \_\_\_\_\_

\*Please note that the above email address must be the same as the email address used to log in to myKOMBIVERKEHR. The email address used must be for a specific person. Group addresses are not permitted in the Kombiverkehr online booking system.

Forename and surname of manager / authorised representative: \_\_\_\_\_

email of manager / authorised representative: \_\_\_\_\_

Place/date

Signature/company stamp

Please return this form either scanned by email to [adressen@kombiverkehr.de](mailto:adressen@kombiverkehr.de) or by post using the attached address sheet.

**PLEASE RETURN TO:**

Kombiverkehr Deutsche Gesellschaft für  
kombinierten Güterverkehr mbH  
Team Adressen  
Postfach 70 06 64  
D - 60556 Frankfurt am Main